

OFFICE USE ONLY	
Student #	Program Code:
Location:	Term:
AO Use:	

## PROGRAM APPLICATION

### KNOW BEFORE YOU APPLY

**BEFORE APPLYING, ENSURE YOU CAN MEET YOUR PROGRAM'S ADMISSION REQUIREMENTS.** To find and review your program's admission requirements:

1. Visit [www.rrc.ca/catalogue](http://www.rrc.ca/catalogue)
2. In the Full-Time Programs section, find and click on the name of your program
3. Click on the Admission Requirements link

All forms must be completed in English or French only.

This application is for use by **Canadian Citizens or Permanent Residents**. If you are an international student who will be attending on a student visa, please complete an International Student Application.

You are required to complete and submit 1) an application form, 2) a non-refundable/non-transferable application fee, and 3) admission requirement documentation. Visit [www.rrc.ca/fees](http://www.rrc.ca/fees) to confirm the application fee amount.

Payment of the application fee does not guarantee admittance into your chosen program or requested start date.

If you've previously been informed by the College that you have an outstanding account or are on suspension, etc., you must meet the requirements outlined by the College before you apply. Should you choose to apply before meeting the requirements, your paid application fee may not be refunded or may be applied to any outstanding fees.

Applicants must meet all College and program admission requirements.

### ACADEMIC PLANS

Academic Program \_\_\_\_\_

Location \_\_\_\_\_

Anticipated Entry Term \_\_\_\_\_

#### Are you applying for Re-Admission?

Are you requesting re-entry to a program you were previously admitted to and attended?

Yes  No

If Yes, Re-Admission Term (please circle): 1 2 3 4 5 6 7 8 9 10

Second year major (if applicable): \_\_\_\_\_

#### Are you applying as a Transfer Student?

Have you completed at least one term of transferable post-secondary courses?

Yes  No

#### Are you applying as an Undeclared Student?

Are you planning on taking four or fewer courses for professional development or general interest and **not** seeking a credential (certificate, diploma, degree, etc.)?

Yes  No

If Yes,

Have you obtained permission from the Chair of the program?  Yes  No

For which course(s) are you requesting registration? There is a maximum of two courses per term. After successfully completing four courses you must apply and be admitted to a program before registering for additional courses.

\_\_\_\_\_  
\_\_\_\_\_

### LEGAL NAME

Your legal name will appear on your transcript and parchment as indicated here.

First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Last Name \_\_\_\_\_

Preferred Name \_\_\_\_\_

Previous First Name (if applicable) \_\_\_\_\_

Previous Last Name (if applicable) \_\_\_\_\_

### SOCIAL INSURANCE NUMBER

The Income Tax Act requires Red River College to collect your Social Insurance Number for purposes of producing your T2202 Tuition and Enrolment Certificate.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

### BIRTHDATE

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
mm dd yyyy

### CONTACT INFORMATION

If you live **outside of Canada** do not complete this application. Instead, please contact our International Education Department or visit [www.rrc.ca/international](http://www.rrc.ca/international)

Is Your Permanent Address Outside Of Canada?

Yes  No

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

Province/State \_\_\_\_\_

Postal/Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

E-mail Address **REQUIRED for admissions communications**

To help you make informed decisions about your future, we would like to send you informative e-mails about your program of interest, College services, and upcoming events that may be of interest to you. To receive these e-mails, choose Allow below. You can opt out at any time by changing your e-mail preference via the Update Profile page of your online account. No matter your choice below, **you will receive admissions communications by e-mail** once you have submitted an application.

Allow  Do Not Allow

## EMERGENCY CONTACT INFORMATION

Emergency Contact - First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Emergency Contact - Daytime Phone Number \_\_\_\_\_

## OTHER INFORMATION

### What Is Your Citizenship/Immigration Status in Canada?

You may be required to provide proof of Canadian citizenship.

- Canadian Citizen  
 Permanent Resident (Landed Immigrant)  
 Protected Person (Refugee)  
 Study Permit (do not proceed – contact [International Education](#))

### If you were not born in Canada, what is your country of origin?

Date Of Entry To Canada \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
mm dd yyyy

Citizenship Country If Not A Canadian Citizen \_\_\_\_\_

### What Was Your Main Activity In The Last Year?

- Attended College     Attended High School     Attended Other Education  
 Attended University     Employed     Not Employed     Other

### What Influenced You To Apply To RRC?

- Academic Advisor     Adult Learning Centre     Billboard  
 Campus Tour     Career Fair     Employer/Industry  
 Friend     Guidance Counsellor     High School Presentation  
 High School Teacher     Newspaper     Other  
 Parent     Previously Attended RRC     Print Materials  
 Radio     RRC Open House     RRC Staff  
 Social Media     Sporting Event     Television  
 Website

## ADDITIONAL INFORMATION

Self-declare and be recognized. You are encouraged to complete the following section to assist the College in collecting data for statistical purposes, providing appropriate services, communicating with you about services and awards you may be interested in, and creating an environment that reflects the diversity of the population we serve.

**Indigenous Ancestry** - An Indigenous Person is recognized as 'one of the Aboriginal peoples of Canada' within the meaning of section 35 of the Constitution Act, 1982, which further states that the 'Aboriginal peoples of Canada' includes the Indian, Inuit and Métis peoples of Canada. For the purposes of this application form the term Indigenous will be utilized in place of Indian.

- Indigenous Status     Indigenous Non-Status     Metis     Inuit

**Gender Identity** - Refers to how a person feels and identifies in regards to their gender.

- Female     Male     Another Gender Identity (may include Indigenous Two-Spirit, Transgender, Non-Binary, etc.)

**Permanent Disability** - Do you have a permanent disability that impacts your ability to learn or perform daily activities? 'Disability' can refer to a physical condition that impacts mobility, mental health diagnosis, learning disability, visual impairment, Deaf or Hard of Hearing, chronic health condition, ADHD, or acquired brain injury, etc. Disclosing you have a disability will not have an impact on your acceptance into your desired program. If you indicate 'yes' you will be provided with information about RRC's Accessibility Services and how you can request accommodations.

- Yes     No

## ENGLISH LANGUAGE REQUIREMENTS

RRC has established English language requirements to help ensure you have the communication skills required to be successful in your RRC academic program.

The College reserves the right to assess your English Language Skills, reading ability, and core subject preparation prior to granting admission. A fee will be assessed for reviewing international credentials.

What is your First Language? (language first learned in childhood)

- English     French     Other

What is your Primary Language? (language you know best and are most comfortable with and primarily use for reading, writing, listening, and speaking)

- English     French     Other

Have you successfully completed three years of high school (secondary) education in Canada?

- Yes (proceed to Educational Background section)  
 Non-Graduate - completed all education in Canada but did not graduate high school (proceed to Educational Background section)  
 No (answer the questions below)

If No, have you successfully completed three years of high school (secondary) education in the United States, or an ELR exempt country (view the exempt countries list at <https://me.rrc.mb.ca/Catalogue/ELR.aspx>)

- Yes     No

If Yes, indicate USA or the name of the ELR exempt country where you completed your three years of high school education in English:

If No, indicate how you will meet English language requirements:

**Completion of grades 10 and 11, and enrolment in grade 12** – If the admission requirements of the program you are applying to indicate confirmation of enrolment is accepted, submit your high school transcript confirming completion of grades 10 and 11, and confirmation of enrolment in grade 12. All three years must be completed in Canada, the United States, or an ELR exempt country where English was the language of instruction. Transfer credits completed in a country not listed on the ELR exempt countries list cannot be used towards meeting this requirement. Submission of your final transcript is due by July 15.

or

**Manitoba High School\*** - Submit a transcript indicating graduation with a Manitoba high school diploma, with a minimum of five credits at the grade 12 level including two credits of English 40S. You must have achieved a minimum average grade of 75% for the two English 40S courses. After submitting your application, you will receive an e-mail with credential submission instructions.

or

**Post-Secondary\*** - Submit a transcript(s) indicating successful completion of a minimum of two years (or the equivalent of two years) full-time post-secondary education from a recognized/accredited or publicly funded institution in Canada, the United States, or an ELR exempt country. English must have been the language of instruction and you must have achieved a minimum GPA of 2.0. After submitting your application, you will receive an e-mail with credential submission instructions.

or

**English Language Assessment** - Submit proof of completion of an approved English language assessment at the required levels as listed in your RRC program's English Language Assessments at [www.rrc.ca/catalogue](http://www.rrc.ca/catalogue). Assessments must have been completed within 2 years of application date.

### \*English Language Requirements Important Exceptions:

The Manitoba High School and Post-Secondary ELR options are not available for the programs listed below:

- Diagnostic Cardiac Sonography - Echocardiography
- Diagnostic Medical Sonography - Ultrasound
- Health Information Management (continued on next page)

- Magnetic Resonance Imaging (MRI) and Spectroscopy
- Medical Laboratory Sciences
- Medical Radiologic Technology
- Nursing
- Paramedicine – Primary Care Paramedicine
- Paramedicine – Advanced Care Paramedicine
- Railway Conductor

## EDUCATIONAL BACKGROUND

You must have completed or be enrolled in the high school and/or post-secondary courses required for program admission.

For **most** programs you may apply while enrolled in the required high school and/or post-secondary courses if you are able to submit:

- An interim transcript confirming enrolment in the required courses within 30 days of applying *and*
- A final transcript by July 15 or the deadline specified in your admission letter.

**However, some programs require successful completion of the required courses and submission of a final transcript within 30 days of applying.**

See your program's admission requirements at [www.rrc.ca/catalogue](http://www.rrc.ca/catalogue) for details.

## HIGH SCHOOL ATTENDED

Name

City Province

Country

I am/was Home Schooled  Yes  No

Attended From Month Attended From Year

Attended to Month Attended to Year

Graduated  Yes  No  Still Attending

### Academic Credentials

- Grade 9 (Senior 1) or less  Grade 10 (Senior 2)  Grade 11 (Senior 3)  
 Grade 12 (Senior 4)  Mature High School Diploma  GED

## COLLEGE/UNIVERSITY ATTENDED

Name

City Province

Country

Attended From Month Attended From Year

Attended To Month Attended to Year

Graduated  Yes  No

Degree Type Degree Date

## COLLEGE/UNIVERSITY ATTENDED

Name

City Province

Country

Attended From Month Attended To Month

Attended From Year Attended To Year

Graduated  Yes  No

Degree Type Degree Date

## SUBMISSION OF REQUIRED DOCUMENTATION WITHIN 30 DAYS

Failure to submit required documentation within the required timelines will result in your application being cancelled without a refund of the non-refundable/non-transferable application fee.

All supporting documentation must be in English or French, or have English translations attached. The documents must be legible.

Your application form, transcripts, and other documentation submitted become the property of the College.

**Upon receipt of your application, you will be sent an e-mail with detailed information and instructions.**

1. **Complete Academic History**  
We require transcripts verifying your complete academic history including any public or private high school, college, university, or technical institute you have attended.
2. **Proof Of Completion Of Various Other Program Admission Requirements** (if applicable)
3. **English Language Requirements** (if applicable)
4. **Permanent Resident Card** (if applicable)
5. **Proof Of Name Change** (if applicable)

## PLEASE AFFIRM BEFORE SUBMITTING YOUR APPLICATION

I have read, understood, and agree to the following declaration:

- I have read and understood the program admission requirements and application instructions.
- I am prepared to submit required documentation within the prescribed timelines.
- I understand my application will be cancelled if I fail to submit required documentation or fail to respond to College communications within the deadlines specified.
- I understand that misrepresentation, falsification of documents, or the withholding of requested information with respect to my application may result in cancellation of my application, acceptance, and registration, or dismissal from the College.
- I accept that any information on falsified documents may be shared with the Association of Registrars of the Universities and Colleges of Canada.
- I understand that the start date I am applying to may change, and that the College cannot guarantee admittance into a specific start date.
- I understand that payment of the non-refundable/non-transferable application fee does not guarantee admittance into the College or my requested start date.
- I will provide true and complete statements with respect to my application.
- Once offered admission, I will pay the non-refundable/non-transferable deposit fee by the deadline indicated in my offer of admission letter. I understand failure to do so will result in the cancellation of my

application and admission offer. I understand that payment of the deposit confirms my attendance in the program and I will be responsible for the payment of fees.

- If admitted, I agree to comply with the regulations of Red River College and the conditions of the program.  
 Yes     No

I have read, understood, and agree to the following declaration:

- I authorize my high school/college/university to release my academic record(s) for admission purposes.
- I am prepared to meet the physical and environmental conditions of the program.
- If enrolled in a joint program, I authorize Red River College to share my academic record with partner institutions.  
 Yes     No

I have read, understood, and agree to the following declaration:

- I understand it is my responsibility to notify the College of changes to my personal information including my name, address, phone number, and e-mail address. Therefore, I understand College communication returned as undeliverable will result in my application being cancelled.
- If admitted, I authorize and consent to the use, release and exchange of my personal information to various organizations and businesses for the purpose of providing services or programs in accordance with the Freedom of Information and Protection of Privacy Act where such information is used solely in connection with the administration of such services or programs. Organizations and businesses may include, but are not limited to, Gallivan & Associates (RRCSA Health and Dental plan broker), the Student Health and Dental insurance carrier and Winnipeg Transit.  
 Yes     No

## SIGNATURE

Your signature is your confirmation that the application you have filled out is your own work and the information is factually true.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## IF MAILING, COMPLETE THE FOLLOWING:

Please do not send cash. Applications submitted without the non-refundable/non-transferable application fee payment will not be processed.

I have included my application fee payment in the form of:

- Cheque or money order made payable to Red River College
- Visa
- Mastercard

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Expiry Date

\_\_\_\_\_  
Cardholder's Signature

## SUBMIT THIS FORM, THE APPLICATION FEE, AND YOUR REQUIRED DOCUMENTATION TO ONE OF THE FOLLOWING:

### 1. STUDENT SERVICE CENTRES

(All programs offered in Winnipeg except those listed in 2 and 3 below)

**BY MAIL:** P104-160 Princess Street, Winnipeg, MB, R3B 1K9

**IN PERSON:**

Room P104, Building P, 160 Princess Street, Winnipeg, MB  
**or**

Room D101, Building D, 2055 Notre Dame Avenue, Winnipeg, MB  
Phone: 204-632-2327 or 1-800-903-7707

### 2. ADULT LEARNING CENTRE

Grade 11 (no application fee)

Grade 12 (no application fee)

Room F115, Building F, 2055 Notre Dame Avenue Winnipeg, MB, R3H 0J9

Phone: 204-632-3787 or 1-866-242-7073

### 3. LANGUAGE TRAINING CENTRE

English as an Additional Language programs (no application fee)

300-123 Main Street, Winnipeg, MB, R3C 1A3

Phone: 204-945-6151

### 4. REGIONAL CAMPUSES

**Interlake and Peguis-Fisher River Campus**

P.O. Box 304, 825 Manitoba Avenue, Selkirk, MB, R1A 2B3

Phone 204-785-5328 or 1-866-946-3241

**Portage Campus**

32-5th Street SE, Portage la Prairie, MB, R1N 1J2

Phone 204-856-1914

**Steinbach Campus**

Unit 2-385 Loewen Blvd., Steinbach, MB, R5G 0B3

Phone 204-320-2500

**Winkler Campus**

100-561 Main Street, Winkler, MB, R6W 1E8

Phone 204-325-9672

## DECLARATION OF WAIVER

The information in this application is accurate as of January 2020. The College does its best to update application and program information regularly so applicants are not inconvenienced. However, on occasion, changes do occur. The College reserves the right to modify or cancel any program, process, or procedure without notice or prejudice. Fees may change without notice. Please visit our website at [www.rrc.ca](http://www.rrc.ca) for complete and up-to-date program information.