

## Financial Analyst (Term)

### Financial Services

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

This competition may be used to establish a 3 month eligibility list of qualified candidates for future vacancies.

### DUTIES

The Financial Analyst is part of the Financial Services Team and plays a key role in the activities of the assigned school(s) or business unit(s). The Financial Analyst will require experience with budgeting, variance analysis, forecasting and supporting and developing non-financial College leaders in all areas of Finance and Accounting. The Financial Analyst requires skills at gathering, analyzing, interpreting and presenting data, building financial models and business cases for decision support including recommending and presenting a course of action. They will also require skills in initiative, process improvement, working effectively with multiple stakeholders and completing work on schedule. The position will be the main point of contact and support for financial matters, will be performing financial related special projects as needed and will support the procurement process. The Financial Analyst will also help to ensure consistent process and procedures are used college wide.

### REQUIRED QUALIFICATIONS

- Canadian recognized Professional Accounting Designation (CPA); senior level standing in the CPA program with equivalent experience may be considered
- Excellent understanding and significant experience with full cycle accounting
- Significant experience with budgeting, variance analysis, forecasting and capital planning
- Excellent interpersonal and communication skills with the ability to increase the understanding of financial reports and indicators with staff at all levels
- Experience gathering and analyzing data, building financial decision models and financial analysis to support decision making
- Ability to be detailed oriented as well as big-picture focused
- Must be solutions oriented, self motivated, have a positive attitude and manage changes on short notice and demonstrate initiative
- Ability to work individually and as a team with limited supervision, under pressure and within deadlines.
- Experience creating custom internal and external reports
- Excellent abilities in Microsoft Office with particular emphasis on Excel
- Experience with integrated financial system and financial software applications
- Experience in creating presentations and presenting to senior levels
- Values Diversity, Equity, and Inclusion
- Commitment to lifelong learning

### ASSETS

- Experience working in Accounting and Finance for a large public sector organization
- Experience with the procurement process including assisting with development of specifications, securing quotes and evaluating options
- Development of metrics and performance indicators

### CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- Incumbent must provide a current and satisfactory Criminal Records Check

### COMPETITION NUMBER

2021-003

### CLOSING DATE

January 27, 2021

### SALARY

\$57,780 – 79,057 per annum

### POSITION LOCATION

Notre Dame Campus  
(Winnipeg, MB)

### POSITION TYPE

Full-Time, Term Position Available  
Anticipated March 1, 2021 up to  
May 13, 2022

### APPLY BY EMAIL TO

humanresources@rrc.ca

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation and student success. We offer competitive salaries, extensive benefits and the opportunity for personal and professional growth in a rewarding career.

At Red River College we are committed to fostering an inclusive environment, where all employees and students feel valued, respected and supported. The College seeks to increase diversity among its community members and welcomes applications from women, Indigenous persons, racialized persons, persons with disabilities, persons of all sexual and gender identities and others who may contribute to the further diversification of ideas. All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.



Red River College is committed to providing accessible employment, and ensuring that our recruitment, assessment and selection process is barrier free. If a candidate requires accommodation during the hiring process, Human Resources Services will work with the individual to meet their needs. We thank all applicants for their interest, but only those selected for an interview will be contacted. For more information and other employment opportunities, visit [rrc.ca/hr](http://rrc.ca/hr)