

# Chair, Creative Arts

## School of Business Administration

Applicants are to clearly demonstrate how they satisfy the selection criteria in their written submissions and must identify the competition number they are applying for in the subject line of the email.

### DUTIES

The Chair provides leadership, direction and day to day management for the diploma and advanced level programs in Creative Communications, Graphic Design (including an Advanced Diploma), Digital Media Design (including Advanced Film and Gaming), Library and Information Technology and Deaf Studies. The department also delivers programs in the context of contracts and partnerships. The Chair oversees the delivery of programming in the context of contracts, partnerships and applied research and the provision of courses to other College programs.

The Chair is responsible for implementing strategic and operational plans for the department; leading change, providing leadership in the continuous improvement of program quality; managing fiscal resources; recruitment, development, evaluation and motivation of staff. The Chair ensures the students receive the advice and support necessary for success and develops and nurtures effective links with industry, the community and other College departments. The Chair is responsible for the overall success of the department as measured by students and industry satisfaction, student success and financial performance.

### REQUIRED QUALIFICATIONS

- A degree in a Creative Arts related discipline. An equivalent combination of education, training and experience may be considered
- Demonstrated experience leading high-performers using a collaborative approach
- Significant industry experience in a Creative Arts related discipline
- Experience administering programs at a post-secondary level
- Excellent verbal communication skills
- Excellent written communication skills
- Experience in the planning and management of program budgets
- Demonstrated success leading teams as a self-aware, empathetic and adaptable leader
- Experience reviewing and evaluating academic programs
- Experience leading individuals and teams through change
- Excellent analytical skills and the ability to create and manage complex schedules
- Demonstrated ability to manage multiple projects with multiple stakeholders
- Significant recent experience with employee recruitment and human resource management
- Values Diversity, Equity, and Inclusion
- Commitment to adaptability and growth through lifelong learning

### ASSETS

- A Master's degree in a field related to Creative Arts
- Certificate in Adult Education
- Completion of the Envision program
- Completion of the Chair's academy
- Significant experience training others in a Creative Arts related discipline

### CONDITIONS OF EMPLOYMENT

- Applicants must be legally entitled to work in Canada
- This position may be required to work evenings and/or weekends
- This position may be required to work overtime
- This position may be required to travel

### COMPETITION NUMBER

2019-316

### CLOSING DATE

January 9, 2020

### SALARY

\$85,393 - \$111,020 per annum

### POSITION LOCATION

Exchange District Campus  
(Winnipeg, MB)

Notre Dame Campus  
(Winnipeg, MB)

### POSITION TYPE

Full-Time Position Available

### APPLY BY EMAIL TO

humanresources@rrc.ca

Red River College is a leader in applied learning and innovation. Our talented team of employees is passionate about education, innovation, and student success. We offer competitive salaries, extensive benefits, and the opportunity for personal and professional growth in a rewarding career.

We seek diversity in our workplace, Aboriginal persons, women, visible minorities, and individuals with disabilities are encouraged to apply.



We thank all applicants for their interest, but only those selected for an interview will be contacted. Red River College provides accommodations to applicants with disabilities throughout the hiring process. If an applicant requires accommodation during the application or interview process, Human Resource Services will work with the applicant to meet accommodation needs.

For more information and other employment opportunities, visit [rrc.ca/hr](http://rrc.ca/hr)

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