

# Create a MyCIC Account

You can create MyCIC account by using one of the two ways:

- Continue to Sign-In Partner
- Continue to GCKey

If you choose to sign in with your online banking login information, please click “Continue to Sign-In Partner”. (Only for people with a CIC-affiliated bank account)

If you choose to create an account with Government of Canada to log in, please click “Continue to GCKey”. (GCKey can be used for any department within Government of Canada)

- Click “Sign Up” on the right-hand side.

## Welcome to GCKey

### Sign In

Username: **(required)**

Password: **(required)**

[Forgot your password?](#)

### Simple Secure Access

A simple way to securely access  
Government of Canada online services.

One username  
One password.

Your GCKey can be used to access multiple  
Government of Canada online [Enabled  
Services](#).

- Accept the “Terms and Conditions of Use”
- Create your username that contains between eight and sixteen characters, no special characters (for example: %, #, @) and may contain up to seven digits.
- Create your password that is between eight and sixteen characters, contain at least one upper case letter, one lower case letter and one digit, and must not contain 3 or more consecutive characters from your username.
- Create your recovery questions, answers and hints shown below.

## Create Your Recovery Questions, Answers and Hints

Your Recovery Question, Answers and Hints are used to help you if you forget your Password. Please complete all the required fields below to continue the Sign Up process.

Select a Recovery Question: **(required)**

Please select a question...



My Recovery Answer: **(required)**

My Memorable Person: **(required)**

My Memorable Person Hint:

My Memorable Date (YYYY-MM-DD): **(required)**

My Memorable Date Hint:

Please select **Continue** to proceed or click **Cancel** to end the Sign Up process.

Continue

Clear All

Cancel

### Privacy

Please keep y  
Answers and  
information or  
please refer to  
[Collection Sta](#)



Your answers  
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## Create an account after complete the sign up by Sign in Partner/Sign up GCKey.

- Create an account

### Create an account

Fill in all the required information and then choose the "Continue" button to create your account. We need this information to confirm who you are and to make sure:

- your information is available to you only; and
- your identity is validated on your return visits.

#### Create an account

Enter the following information as it appears on your passport. Use the "help" buttons to get details on where you can find this information. All fields are mandatory.

Given Name	<input type="text"/>	
Last name(s)	<input type="text"/>	
Email address	<input type="text"/>	
Preferred language of notification	<input type="text" value="English"/>	

- Create your security questions:

### Create your security questions

Establish questions and answers

\* Security Question 1 (required)

\* Answer 1 (required)

\* Security Question 2 (required)

\* Answer 2 (required)

\* Security Question 3 (required)

\* Answer 3 (required)

\* Security Question 4 (required)

\* Answer 4 (required)

## List of activities you can do through MyCIC account:

- Submit an application
- Link an existing application to this account
- Transfer DLI number
- Continue with the application which is not yet submitted
- View your submitted applications or profiles
- Read account messages

## Add a new application to MyCIC account

List of applications that most students may apply through MyCIC account:

- Study permit application/extension
- Visitor visa application/extension
- Work permit application/extension : co-op work permit, post-graduate work permit

Procedures:

- Select the application by click “Visitor visa, study permit and/or work permit”
- Enter “Personal Reference Code” if you have already completed the Come to Canada questionnaire
- Click “Visitor visa, study and/or work permit” if you haven’t completed the Come to Canada questionnaire
- Complete the questionnaire
- Upload required documents listed
- Submit the application and pay the associated fee

*Disclaimer: This document was prepared by a Regulated Canadian Immigration Consultant (RCIC) in compliance with the Canadian Immigration and Refugee Protection Act. This is not a legal document. Immigration laws and procedures change frequently, and so the information may have changed since this document was prepared. Please always refer to IRCC website for the most up-to-date information, or contact Red River College Immigration and Student Advisor at [international@rrc.ca](mailto:international@rrc.ca). This document was prepared on Sept 15, 2017.*