

Date: July 1 - September 30, 2014

1) Business Travel Expenses and Professional Development

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- * "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. (Note: Mileage is reimbursed on a per KM basis at RRC)
- ** "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- *** "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Grand Total	
				Airfare	Other Transportation*	Accommodation	Other***	Sub-total	Meals** & Incidentals	Other Transportation*		Sub-total
President	6/18/2014	Winnipeg	LiftOff Manitoba (Innovate Manitoba)				\$100.00	\$100.00			\$0.00	\$100.00
President	6/27/2014	Ottawa, ON	CBIE Conference and Forum Registration (note 1)				\$950.00	\$950.00				\$950.00
President	7/15/2014	Vancouver	Polytechnics Canada showcase (note 2)	\$765.71				\$765.71			\$0.00	\$765.71
								\$0.00			\$0.00	\$0.00
				\$765.71	\$0.00	\$0.00	\$1,050.00	\$1,815.71		\$0.00	\$0.00	\$1,815.71

2) Business Meetings and Working Session Expenses

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity

Business activity can include meetings with external parties and RRC employees

- * "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners
- ** "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Grand Total	
				Airfare	Other Transportation	Accommodation	Other	Sub-total	Meals & Incidentals	Other Transportation		Sub-total
								\$0.00			\$0.00	\$0.00
								\$0.00			\$0.00	\$0.00
								\$0.00			\$0.00	\$0.00
								\$0.00			\$0.00	\$0.00
								\$0.00			\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00

note 1 - The registration for this conference was transferred to another RRC Executive team member

note 2 - The flight credit was transferred to the current President & CEO