

**Date:** October 1 - December 31, 2013

**1) Business Travel Expenses and Professional Development**

This includes all reimbursable expenses for travel activities while on College Business, attendance at and/or presenting at conferences, participating with professional organizations, and participating in professional development.

- \* "Other Transportation" includes public transportation, rental cars, taxi, car service fees, parking, mileage, etc. (Note: Mileage is reimbursed on a per KM basis at RRC)
- \*\* "Meals and Incidentals" at RRC are reimbursed on a per diem basis while on business travel
- \*\*\* "Other" includes conference and professional development registration fees and other miscellaneous business expenses.

Position	Dates	Destination	Purpose	Received Expenses					Non-Received		Grand Total	
				Airfare	Other Transportation*	Accommodation	Other***	Sub-total	Meals** & Incidentals	Other Transportation*		Sub-total
President	10/19/13 - 10/22/13	Ottawa, Ontario	Association of Canadian Colleges Board Meeting and National Summit	\$1,077.38	\$54.00		\$875.00	\$2,006.38	\$67.10		\$67.10	\$2,073.48
President	10/30/13 - 11/10/13	Paris, France	Partnership meetings with post-secondary institutions in France	\$2,990.93	\$216.34	\$1,362.24	\$63.62	\$4,633.13	\$215.35		\$215.35	\$4,848.48
President	11/12/13 - 11/14/13	Calgary, AB	Polytechnics Canada Board Meeting	\$875.96	\$80.91	\$200.96	\$250.00	\$1,407.83	\$62.45		\$62.45	\$1,470.28
President	11/30/13 - 12/02/13	Vancouver, BC	ACCC Serving Indigenous Leaders and Communities Symposium	\$950.51			\$650.00	\$1,600.51			\$0.00	\$1,600.51
President	11/15/13 - 11/19/13	Toronto, ON	Ontario Colleges Conference	\$573.46	\$58.00	\$657.75	\$545.99	\$1,835.20	\$129.30		\$129.30	\$1,964.50
				<b>\$6,468.24</b>	<b>\$54.00</b>	<b>\$2,220.95</b>	<b>\$875.00</b>	<b>\$11,483.05</b>	<b>\$474.20</b>	<b>\$0.00</b>	<b>\$474.20</b>	<b>\$11,957.25</b>

**2) Business Meetings and Working Session Expenses**

Red River College Policy provides for hosting and working session expenses to be reimbursed for College business activity  
Business activity can include meetings with external parties and RRC employees

- \* "Community Relations" includes meetings with community members, Board of Directors that the President is a member, community partners
- \*\* "Leadership Development" includes meetings with consultants and partners that are part of helping RRC leadership.

Position	Dates	Destination	Purpose	Received Expenses					Meals & Incidentals	Other Transportation	Sub-total	Grand Total
				Airfare	Other Transportation	Accommodation	Other	Sub-total				
President	8/31/2013	Winnipeg	Parking - Community Relations Meeting		\$2.00			\$2.00			\$0.00	\$2.00
President	9/11/2013	Winnipeg	Meeting - Leadership Development					\$0.00	\$69.58		\$69.58	\$69.58
President	9/25/2013	Winnipeg	Parking - Community Relations Meeting		\$2.00			\$2.00			\$0.00	\$2.00
President	9/26/2013	Winnipeg	Parking - Community Relations Meeting		\$4.00			\$4.00			\$0.00	\$4.00
President	10/2/2013	Winnipeg	Meeting - Partnership Development					\$0.00	\$16.84		\$16.84	\$16.84
President	10/7/2013	Winnipeg	Parking - Community Relations Meeting		\$2.82			\$2.82			\$0.00	\$2.82
President	10/15/2013	Winnipeg	Parking - Leadership Development		\$5.00			\$5.00			\$0.00	\$5.00
President	10/24/2013	Winnipeg	Meeting - Leadership Development		\$4.00			\$4.00	\$37.36		\$37.36	\$41.36
President	10/24/2013	Winnipeg	Parking - Community Relations Event		\$8.00			\$8.00			\$0.00	\$8.00
President	11/25/2013	Winnipeg	Meeting - Leadership Development		\$0.00			\$0.00	\$53.48		\$53.48	\$53.48
President	11/29/2013	Winnipeg	Meeting - Community Relations Meeting		\$7.50			\$7.50			\$0.00	\$7.50
				<b>\$0.00</b>	<b>\$35.32</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$35.32</b>	<b>\$177.26</b>	<b>\$0.00</b>	<b>\$177.26</b>	<b>\$212.58</b>