

Assessment Fee Payment Form

A \$46.00 non-refundable assessment fee must be paid within a week of writing your entrance test(s). Fees are payable via cheque, e-transfer, money order, debit card, VISA, or MasterCard. **Cash is not currently being accepted.** Please make cheques and money orders payable to "Red River College". Instructions for accepted methods of payment can be found below.

Please note that we are unable to release test results until payment has been processed.

If you want to phone in your payment:

During regular business hours (Monday to Friday 8:00am – 3:45pm), call 204-632-2327 or 1-800-903-7707 to speak with a Customer Service Representative.

You will need your student identification number and a credit card. Let them know you are paying for an Assessment Test.

If you want to pay via e-transfer:

To transfer your funds via email, log in to your online banking account, and send an e-transfer. You will need to add Red River College as the payee, using this email address: register@rrc.ca. In the message field, please include the following information: your name, the payment type, your birth date (mm/dd/yyyy), and your student number (if known), e.g. **Assessment Fee Payment. John Smith. 01/01/1900. xxxxxxxx**. Missing information in this field may result in delays processing your payment.

Do not use a security question. RRC has enabled Autodeposit, so the money will automatically be transferred over. Ensure you enter the correct name and email, as Autodeposit transactions can't be cancelled.

Please note that different financial institutions may have specific directions regarding e-transfers, so contact yours directly if you have any questions.

Complete this section in full:

Applicant Name _____

Student Number _____

Date of Birth (mm/dd/yy) _____

Program Name _____

Test Date (if known) _____

Email Address _____

If you are mailing in your payment:

Complete the information below, and send it along with your payment to the following office:

Red River College
Notre Dame Campus
Controller's Office
C212-2055 Notre Dame Ave.
Winnipeg, Manitoba R3H 0J9

To ensure your payment is processed in a timely manner, please send it two weeks before your scheduled test date. **Do not send cash through the mail.**

If you are paying in person:

Bring this completed form and your payment to the Notre Dame Campus Student Service Centre (D101) to be validated. Please visit the [Student Service Centre website](#) for their current hours of operation.

Student Information (please print)

Applicant Name _____

Student Number _____

Program Name _____

Test Date (if known) _____

Circle Payment Method: Cheque Money Order Visa MasterCard _____

Credit Card Number _____ Expiry Date _____

Payment Date _____

Applicant Signature _____

If possible, bring your receipt to show the examiner on the day of your test.

Please visit [our website](#) for more information.