
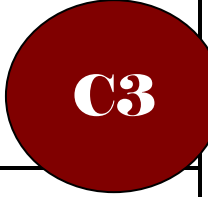


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|  RED RIVER COLLEGE OF APPLIED ARTS, SCIENCE AND TECHNOLOGY POLICIES & PROCEDURES | # Pages 1 | Number  |
| | Originator: Executive Assistant to the President Approved by: President's Council | |
| TITLE: | Effective Date | Replaces |
| FLAGS AT HALF-MAST | April 12, 2005 | New |

POLICY

The flags at Red River College will be flown at half-mast to pay our respects when a member of the College community dies. For the purposes of this policy, our community includes:

1. students who are registered in full-time programs at the College
2. full-time faculty or staff
3. members of the Board of Governors

Outside of the death of members of the College community, the College's flags will be flown at half-mast when similar action has been taken by the Government of Manitoba. This would normally include the death of the Sovereign, the Governor General, the Prime Minister of Canada, the Premier of the Province, or other distinguished persons as designated by the President or Vice-Presidents of Red River College.

PROCEDURES

The President's Office will be informed of the death of any person for whom the flags should be flown at half-mast.

The President's Office or designate will authorize the flags to be flown at half-mast until sunset of the day of the funeral by issuing instructions to the Security office, and will ensure that the College community is notified of the reason by Marketing and Public Relations.